



SURFACE VEHICLE INFORMATION REPORT



J2129 JAN2010

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Guidelines for Requests Received from Outside Sources for the
CONAG Council to Originate or Review Technical Reports

RATIONALE

Correct J2129 reference of SAE J1159 obsolete document to TSB002.

1. SCOPE

This SAE Information Report lists the method which outside sources will follow when submitting documents for origination or review by the SAE CONAG Council.

2. REFERENCES

There are no referenced publications specified herein.

3. REQUIREMENTS

All documents shall contain the following parts:

3.1 Statement of Reason (Rationale)

3.1.1 Why is it desired to have an SAE Technical Report (Recommended Practice or Standard)?

3.1.2 What is anticipated to be gained by the availability of such a document?

3.1.3 List all documents that cover the subject of prime interest that would be useful in developing a SAE document.

3.2 Composition Requirement of the Proposal

3.2.1 Sponsor

If the request is accompanied by a proposal, the name of any group(s) or committee(s) which formed or reviewed the proposal shall be included in the statement.

SAE Technical Standards Board Rules provide that: "This report is published by SAE to advance the state of technical and engineering sciences. The use of this report is entirely voluntary, and its applicability and suitability for any particular use, including any patent infringement arising therefrom, is the sole responsibility of the user."

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on this Technical Report, please visit
http://www.sae.org/technical/standards/J2129_201001**

3.2.2 Format

Should the requesting body submit a proposal as to the composition of the technical report, the proposal shall be organized in the manner detailed in TSB002, Preparation of SAE Technical Reports, including the following:

- a. Title—As concise and descriptive as possible.
- b. Scope—Should briefly give the extent of treatment and applicability of the document.
- c. Purpose—Should explain the objectives to be obtained by use of the report.
- d. References—Can be lists including referenced documents, terminology, abbreviations, definitions, and symbols used in the document. If there are no references, the phrase "Not Applicable" or "There are no referenced publications specified herein" may be used.
- e. Test Procedures (if applicable).
- f. Dimensional Data—Including tables and charts.
- g. Performance Requirements (where applicable).
- h. Component Materials, Mechanical and Physical Properties.
- i. Appendices: Supplemental material which clarifies or enhances the proposal should be included in this section.
- j. Numbering System:
 1. New Reports—Paragraphs are to be numbered using the decimal system. The report should be printed in a manner that is readily readable by using suitable indents and left margins. It is recommended that double spacing be used where it improves readability.
 2. Revised Reports—Section revised to be appropriately identified. Section to be double spaced, where improved readability is provided, having deleted portion lined out (/) and new portion underscored.
 3. Tables, Charts, and Illustrations—These shall be titled, numbered consecutively, and referenced in the appropriate sections.
 4. Dimensioning—This shall follow good engineering practices and shall use S.I. Units (System International - Metric System). See also SAE J916.

3.2.3 Use of Basic Terms

- a. Surface Vehicle or Machine—The term surface vehicle or machine is preferred to automotive for use in identifying technical reports which do not apply to the aerospace industry.
- b. Vehicle—The term vehicle pertains to self-propelled devices for carrying passengers, goods, or equipment; a car, bus, truck, or boat.
- c. Machine—The term machine pertains to self-propelled or mobile devices designed to alter or transmit energy and force for the performance or useful work; a tractor, loader, grader, ditcher, or combine.